

Carpet Cleaning Application 2-5 Stars Certification

Spokane EnviroStars

www.spokaneenvirostars.org

Businesses Protecting the Spokane River & Spokane Valley - Rathdrum Prairie Aquifer GOOD FOR BUSINESS. GOOD FOR THE ENVIRONMENT. GOOD FOR YOU.

EnviroStars Requirements

- Generate less than 220 pounds of hazardous waste per month.
- Participate in a voluntary visit with an EnviroStars representative to verify proper management & disposal of hazardous wastes.
- Set a goal to reduce hazardous materials or waste and conserve resources.

Star Rating System

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To earn **2-Stars**, properly manage all hazardous or dangerous wastes and set a goal to increase environmentally responsible practices.

To earn **3-Stars**, demonstrate best management practices for general housekeeping, inventory management and employee training for managing products & waste.

To earn **4-Stars**, develop systems to reduce, reuse and/or recycle all wastes, conserve resources and educate customers about your commitment to environmentally responsible business practices.

To earn **5-Stars**, demonstrate environmental and community leadership among associations, peers, vendors, and/or training programs within your industry and practice comprehensive environmental protection.

Renewal

EnviroStars certification is renewed every 12 to 24 months by demonstrating progress towards achieving your stated goal(s) and establishing practices that earn a higher star rating.

EnviroStars Benefits

EnviroStars Business Certification

- 1. Provides free advertising and promotion.
 - EnviroStars Business Directory
 - ✓ EnviroStars Certified logo to use in marketing
 - ✓ An EnviroStars window decal
 - ✓ An EnviroStars certificate of recognition
 - ✓ Website promotion on www.spokaneenvirostars.org www.envirostars.org www.spokaneaquifer.org
 - ✓ Facebook promotion at Spokane River Forum, Aqua Duck and EnviroStars pages
 - ✓ Promotion at 30+ annual school and community events, e.g., Interstate Fair, Valley Fest, Earth Day, Family Science Nights, etc.
 - ✓ Feature News Articles
- 2. Attracts customers. Survey results show that 80% of consumers want the businesses they patronize to reduce their use of hazardous materials.
- 3. Provides access to technical assistance resources from sponsor organizations.
- 4. Increases efficiency and reduces material and disposal costs.
- 5. Creates a safer, healthier work environment.
- Reduces regulatory burden.
- 7. Strengthens supplier and agency relationships.
- Demonstrates a commitment to protecting our aquifer, river and environment.

Spokane EnviroStars 2206 S. Sherman Street Spokane, WA 99203 509-847-4337 509-535-3986 fax tonilee@spokaneriver.net





















Spokane EnviroStars

www.spokaneenvirostars.org

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Businesses Protecting the Spokane River & Spokane Valley - Rathdrum Prairie Aquifer

Carpet Cleaning Application

Spokane EnviroStars 2-5 Stars Certification

Business Name:			
Street Address:			
City, State, Zip:			
Phone:	Fax:		
E-mail:			
Web site:			
Authorized Business Repres	sentative Name:		
· ·	a voluntary Local Source Control (LSC) Technical kane Regional Health District.		
· ·	kane Regional Health District.		
Assistance visit from the Spo	kane Regional Health District.		
Assistance visit from the Spo LSC Technical Assistance V LSC Specialist Signature:	kane Regional Health District.		
Assistance visit from the Spo LSC Technical Assistance V LSC Specialist Signature:	kane Regional Health District.		

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Spokane EnviroStars 2 Stars Certification: STEP ONE

Use the checklist below to determine EnviroStars Certification eligibility.

You must be able to check <u>all</u> boxes in the Minimum Hazardous Waste Management Requirements below to qualify for recognition by the Spokane EnviroStars program. **See Table 1 on page 3 for additional industry specific criteria.**

Minimum Hazardous Waste Management Requirements:

The business is a small quantity generator (SQG) of hazardous waste. SQGs generate less than 220 pounds per month (or about 27 gallons/half a drum of hazardous waste per month) and accumulate no more than 2,200 pounds (or about 5 drums) of hazardous waste on site at any time.
All hazardous wastes are handled appropriately, including the following: Petroleum, solvent, paint and metal are recycled or handled as hazardous waste.
Fluorescent/HID lamps, batteries, mercury thermostats, and other mercury-containing equipment are recycled or handled as hazardous waste.
All hazardous waste is stored in containers that are: Compatible with the waste, kept closed when not in use, kept inside or under cover, and not in direct contact with soil or located near a drain.
Hazardous waste is stored within secondary containment that is: Made of durable, leak-proof material (e.g., a bermed room, containment pallet, sump, or trough),
Compatible with the waste it is meant to hold,
Capable of holding the largest potential spill. Reference WAC 173-303-630 (7) (iii)
Each hazardous waste container is labeled with: The name/description of the waste, its hazards (toxic, flammable, etc.), and the words "Hazardous Waste" or "Dangerous Waste" clearly marked on the label.
The business maintains Spill Response materials: Spill clean-up and containment materials are available on site and in transporting vehicles.
A Spill Response Plan with emergency phone numbers is posted.
The business also maintains and can provide the following documentation: Material Safety Data Sheets (MSDSs) for hazardous products.
Documentation for all hazardous waste disposal and recycling are available (e.g., receipts, manifests, bills of lading, DOT shipping papers or vendor certificates).





















Spokane EnviroStars 2 Stars Certification: STEP TWO

 Answer YES or NA to all of the waste management and disposal best practices below to be certified as an EnviroStars Business.

Table 1: Industry Specific Waste Management & Disposal:

YES	NA	Carpet Cleaning
		Carpet cleaning wastewater is never discharged to streets, gutters, parking lots, storm drains, lawns, ditches, groundwater or surface water. Even cleaning fluids and soaps labeled "non-toxic" or "biodegradable" can be harmful to the environment and aquatic life.
		Carpet Cleaning wastewater is screened or filtered and solids are disposed of in approved solid waste containers.
		Carpet Cleaning wastewater is never discharged to an on-site septic system. (Cleaning chemicals may disrupt function of the system and potentially contaminate groundwater and drinking water.) Clients are asked if property is on a septic system when the job is booked.
		Filtered Carpet cleaning waste water is discharged to a sanitary sewer system using a sink or toilet on the premises or is held in containment tanks and later discharged at an approved sanitary sewer location (e.g., back at the shop, at a service station sani-dump (with owner approval).
		Least toxic cleaning products are used.
		Phosphate free cleaning products are used when possible.
		Equipment minimizes water use.
		Equipment (tanks, hoses, fittings) is serviced to prevent waste water leaks. Filters are checked for proper operation.
		Carpets are vacuumed before cleaning to reduce amount of lint in waste water.
		Customers are asked about the source of stains before cleaning to determine if hazardous substances are present.

- 2. Schedule a site visit with Tonilee Hanson, the Spokane River Forum's **EnviroStars** representative. Call 509-535-7084 office or 509-847-4337 mobile.
- 3. Write and post a pollution prevention or hazardous waste related goal for the year. (See examples below)
 - o Be as specific as possible.
 - You may consider the Local Source Control recommendations.
 - o Explain how you intend to achieve your goal. Outline the steps you will take, include a timeline, and designate the person responsible for each step or task.

Example Goals:

Goal: Our business will reduce our impact on stormwater. Steps:

- Wash all company vehicles at a commercial car wash rather than on site.
- Implement routine checks of parked vehicles for leaking and clean all leaks in the parking lot.
- Spring clean-up in parking lot sweep rather than hosing into storm drains.
- Clean storm drain catch basins and drywells on property.

Future building plans – reduce use of galvanized building materials.

Goal: Our business will work to implement 3-5 star certification requirements.



Spokane EnviroStars

2 Stars Certification: GOAL

Post your goal and the steps you and your employees will take to accomplish it. Describe your progress on your goals and one new goal for the coming year.

Begin Date	Steps, Tasks or Action Items	Responsible Person	End Date
managing and main requireme business	ion: I volunteer to uphold the standards of the Envand reducing hazardous waste, meeting all industration and current business license. If my business I will notify EnviroStars of the change. I will as EnviroStars certified until the issue is resolved. I ars logo is a privilege and that the EnviroStars Processing Stars Processi	ry specific permit requess no longer meets also refrain from prorunderstand that the	uirements program noting my use of the
Please Sig	n Below		
Business O	wner:	Date:	
Spokane Er	nviroStars Representative:	Date:	





















Spokane EnviroStars

3 Stars Certification

Maintenance & General Housekeeping – Mark all that apply. Minimum Requirement - 5 Our business follows Best Management Practices

YES	Goal	NA	
			Water leaks are repaired as soon as detected.
			Stormwater drainage system is mapped, inspected quarterly and maintained as needed.
			Wash water with soap, detergent or cleaning product is prevented from entering storm drains.
			All vehicle wash water is discharged to sanitary sewer.
			Airborne dust is minimized and storm drains are protected by using rakes and brooms to collect dirt and debris rather than using leaf blowers or hoses.
			Hazardous cleaning materials are used sparingly and according to manufacturers' directions.
			Environmentally preferable cleaning products are used (e.g., Green Seal, EcoLogo, DFE, etc).
			Floors are swept and spot-cleaned for drips and spills in place of mopping with detergent and water, using a floor machine, or using a hose.
			Microfiber mops are used instead of traditional mops to conserve water, minimize cleaners, and contain contaminants.
			Reusable cloth wipes are laundered by a permitted industrial laundry and replace disposables.
			Flammable materials are stored in fireproof safety units or as directed by the Fire Department.

Purchasing & Inventory Management – Mark all that apply. Minimum Requirement - 4 Our business uses the least hazardous products available and manages product inventory.

YES	Goal	NA	
			Material Safety Data Sheets (MSDS) are reviewed before purchasing products.
			Vendors/jobbers are informed of our commitment to using environmentally preferable cleaning products (e.g., non-chlorinated, butyl-free, pH between 5 and 12, low or no-VOC).
			An inventory system streamlines product purchasing and prevents overstock.
			Shipments are inspected for leaks or damage before they are accepted.
			Stock is organized to be used or sold by purchase or expiration date. Long shelf-life is considered when purchasing products.
			Records are kept of all mercury, vinyl and PVC containing devices within our facility. A plan to systematically replace such products is in place.
			Furniture purchased is free of halogenated flame retardants, e.g., PBDE-free polyurethane foam.
			Purchased computers and electronics are rated in conformance with EPEAT (Electronic Product Environmental Assessment Tool) Product Registry www.epa.gov/epeat.

Employee Training & Involvement - Mark all that apply. Minimum Requirement - 5 Our business educates, informs and involves our employees in reducing waste and pollution.

Goal	NA	
		Regular meetings are held to generate and implement pollution and waste reduction ideas.
		Proper product storage, disposal and spill cleanup training is provided to employees.
		EnviroStars goals are posted and discussed.
		One staff member is responsible for routine inspections of product/ waste/recycling containers.
		Waste management or pollution prevention publications are made available to employees. (e.g.,
		Unapproved products are not brought to work.
		A "no grease down the drain" policy is observed by employees.
		Only toilet paper and seat covers are allowed to be flushed.
	Goal	Goal NA



Spokane EnviroStars 4 Stars Certification

Systematic Waste Reduction Operations - Mark all that apply. Minimum Requirement - 4

YES	Goal	NA
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Electronic communications are used for appointments, internal memos, e-newsletters, etc.
Lobby magazines are recycled or given to a charity organization, schools, neighbors, etc.
Landscape maintenance employs integrated pest management (IPM), using least hazardous methods first, to prevent and control pest or weed problems.
Contracted services specify use of the least toxic products available. List on page 8.
Carpet, which can collect deep dust contaminants, is replaced with linoleum, cork, bamboo, concrete, marmoleum, Forestry Stewardship Certified (FSC) wood, or other flooring.
Hazardous waste hauling service is scheduled to fit volume and frequency needs.
Systems to minimize air emissions are implemented. Employees are encouraged to take the bus, bike, carpool, walk and/or are hired locally. Company vehicle travel is managed to conserve fuel.
Reduction, reuse, recycling or elimination of all wastes produced has been explored and systematic actions have improved our practices. Explain how and by how much on page 8.

Recycling - Our business recycles all of the items marked in the yes columns. Wastes that are not generated are marked with NA.

YES/NA		YES/NA		YES/NA		YES/NA	
	Ink/Cartridges		Scrap Metal		Fuels: Gasoline/Diesel		Oil
	Batteries		Mercury		CFCs/Refrigerants		Oil filters
	Tires		Cardboard		Pesticides/Herbicides		Rags
	Paints		Photo Fixer		Computers/Electronics		Greases
	Glass		Aluminum		Paper		Plastic

Marketing & Education - Mark all that apply. Minimum Requirement - 3

Our business markets environmentally responsible actions to our customers, community and industry.

VEC	Goal	NA

vironmental groups.
ncludes environmental or
r print marketing.
ake to prevent pollution
o aquifer & river".

Policies, Management & Accounting Systems - Mark all that apply. Minimum Requirement - 2 Our business accounts for all waste management costs and is implementing an improvement plan.

_	business accounts for all waste management costs and is implementing an improvement plan.				
1	YES	Goal	NA		
				Disposal and recycling records are analyzed yearly to monitor the amount of waste generated and evaluate progress in waste reduction.	

Disposal and recycling records are analyzed yearly to monitor the amount of waste generated and evaluate progress in waste reduction.
No-idling policy for company fleet and/or delivery vehicles is implemented. For free "No idling" signs go to www.spokanecleanair.org .
Vendors, suppliers, and contractors are checked for insurance and required permits from regulatory agencies before contracts are signed.
Gas and energy consumption is monitored and conserved. We participate in EPA Green Lights, Energy Star or local rebate and incentive programs.





















Leadership - Mark all that apply. Minimum Requirement - 4

Our business works within our industry to promote environmental stewardship.

For * items please provide requested details on page 8 or attach additional information.

YES	Goal	NA	
			Our successes, cost savings and environmental tips are shared with others through trade association meetings, trade publications or industry-related conferences. *Which ones?
			Our commitment to leadership includes educating the industry leaders of tomorrow by discussing waste management, pollution prevention and/or materials choices in on-the-job training, voc-tech or college programs. *Where?
			We work with our suppliers, manufacturers, government agencies or non-profit organizations to play an active role in promoting environmentally sensitive products and technologies. *Describe.
			We research, purchase and stay up to date on new technology, product, or service innovations that reduce wastes or prevent pollution. *Describe.
			We write articles for professional/informal publications discussing environmental protection, health, safety, green business strategies, and/or other ideas. *Attach a copy.
			We participate in or sponsor neighborhood clean-up, or other projects in our community to encourage environmental stewardship. *Describe.
			We have developed a NEW technology, product, or service innovation that resulted in eliminating hazardous materials use, greenhouse gas emissions, or other environmental impacts. *Please detail the innovation.
			Businesses are being encouraged to become EnviroStars certified. *Please provide the business name and contact person.

Comprehensive Environmental Protection - Mark all that apply. Minimum Requirement - 10

YES		YES	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
	Double-sided copies are made.		Motion-sensors, LED or natural lighting is used.
	Office supplies such as file folders or envelopes, and scrap paper are reused.		Vendors are selected based on ability to take back damaged or unused products.
	Shipping materials & containers are reused.		Hybrid, electric, biodiesel or car-share vehicles used.
	WRAP Assessment completed (pg. 9).		LEED Certified – Specify level.
	Materials reuse/exchange station is set up.		Low Impact Development Landscaping e.g., grassy swale, drought resistant plants, pervious surface
	Rechargeable batteries are used.		Low Impact Development Building e.g., roof garden, solar panels, white roof, etc.
	Recycled products are purchased.		Kitchen supplies are reusable or compostable.
	Equipment is repaired vs. replaced.		Food composting is available.
	Low flow toilets are installed.		Worm bins are used for composting.
	Energy Star rated products are purchased.		EPA Waterwise / Wastewise program member.
	Other		Other:

Please Describe Other Innovations, Leadership Actions or Environmental Stewardship.
Congratulations! Receive the recognition you deserve as an EnviroStars Certified Business! E-mail your completed application to Tonilee@spokaneriver.net or fax to 509-535-3986

Spokane
RIVERKEEPER

SPOKANE

Spokane Regional Solid Waste System **Dumpsmart Website:** http://www.wastormwatercenter.org/dump-smart **E-Cycle Washington:** 1-800-732-9253 or www.ecyclewashington.org

Grow Smart Grow Safe: http://www.growsmartgrowsafe.org/

Hazardous Waste Services Directory: http://apps.ecy.wa.gov/hwsd/default.htm

Light-cycle Washington: www.walights.org/ & www.ecolights.com/

Recycling Information: 1-800-Recycle, https://fortress.wa.gov/ecy/recycle/ and www.earth911.com

Spokane Recycling Hotline: 509-625-6800 or www.solidwaste.org

Spokane Regional Clean Air Agency: 509-477-4727 or www.spokanecleanair.org

Washington Stormwater Center: www.wastormwatercenter.org

EnviroStars does not endorse or require use of the following resources. Your business may find these free and

for fee services useful as you plan your sustainable business practices.

Resource	Contact Information	Services Provided
WRAP	Jim Haynes 509-625-6536	FREE assessment available to businesses, schools
Waste	jhaynes@spokanecity.org	and institutions in Spokane County. Waste
Reduction	www.solidwaste.org/wraudits.htm	Reduction Assessment Program (WRAP) provides
Assessment	c/o Spokane Regional Solid Waste System	solid waste assessments of commercial waste
	221 N. Wall St., STE 410	management practices to save money and
Program	Spokane, WA 99201-0825	resources.
Spokane	AAA Sweeping	Provides drywell/catch basin cleanout
Area	Spokane, WA 509-922-1363	
Waste	Able's Clean-up Technologies, Inc.	Remediation & clean-up: Storage tanks, air
Disposal	509-466-5255	monitoring, drug lab, mold abatement, unknown
Service	www.ablecleanup.com	substances, HW transport, silver recovery
Providers	Big Sky Industrial	Provides drywell/catch basin cleanout, fluorescent
	Spokane, WA 509-624-4949	light & ballast management,
	Blue Ribbon Environmental 800-436-1050	Hazardous Waste transportation
	Clean Harbors Environmental	Bulk, drum, wastewater, landfill, oil, PCB, explosives,
	800-444-4244 www.cleanharbors.com	medical waste, shredding, transportation
	Emerald Services www.emeraldnw.com	Picks up and recycles: oil, solvent, antifreeze, oil-
	3808 N. Sullivan Road, Bldg. 11 Suite C	based paint, corrosives, batteries, inks, fluorescent
	Spokane, WA 99216	light tubes, rags, solids/sludge
	509-928-6789 - 509-928-7048 Fax	
	Earthworks Recycling	Accepts and recycles: fluorescent bulbs, refrigerant
	1904 E Broadway Ave Spokane, WA 99202	recovery, paper, electronics, metals, cardboard,
	509-534-1638	print cartridges, glass, cans, shredding and more
	www.earthworksrecycling.com/	
	MCS Environmental 509-924-9236	Water Quality Testing – Silver recovery (x-ray fixer)
	MGEG 509-455-4119	Water Quality Testing – Silver recovery (x-ray fixer), HW transport
	PSC Environmental-Small Quantity Services	PSC offers a hazardous waste drop-off location for
	Program Valley Recycle/Transfer Station	Conditionally Exempt Small Quantity Generators
	David Gunlock dgunlock@pscnow.com	(CESQG). 8:00 am to 12:00 pm. Call for pricing and
	3941 N. Sullivan Rd, Spokane Valley, WA	appointment. Antifreeze, oil, fluorescent bulbs and
	99216	other products are accepted.
	509-547-8242 509-542-1248 Fax	
	Safety Kleen	Provides hazardous waste & oil collection, vacuum
	509-928-8353	services (dry well cleanout), ER, and compliance
	<u>www.safety-kleen.com</u>	